





December 2009 UHF Reporting Due Dates

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Notes:	1 Life-skill calendars due	2	3 Financial assistance applications & all back-up due	4	5	6
7	8	9	10	11	12	13
14	15	16 Advertising/Rent Concession Reports + market surveys due to	17	18 Senior Payment Lists due	19	20
21 1st day of winter 	22 Compliance Reports & rent rolls due to	23	24 Christmas Eve UHF Closed	25 Christmas Day UHF Closed 		27
28	29	30	31 New Year's Eve 4th quarter advisory committee meetings should have been completed	Notes: Please e-mail or fax 4th quarter advisory committee meeting notes & agendas to Felicia no later than Monday, January 4th: E-mail - frg@unifiedhousing.com or Fax 972.488.9999		